

Tuscola Public Library Board Meeting- September 18, 2012

Board Members present: Deb Follett, Mike Shirley, Dorothy Voyles, Joan Sutherland. Dianne Kaufmann, Randy Bergeson, Jason Braaten and Librarian Karyn Applegate.

Mike made a motion to approve the minutes of the August meeting as presented. Dianne seconded and the minutes were approved.

Librarian's Report:

1. When new automation system goes online we may have some interruption in regular services. Karyn is on the Circulation Committee and their focus at this time is creating a uniform policy for circulation of materials
2. Circulation is up YTD by 12% over last year
3. Bingo to be held at Library on Sept 19
4. Traveling story time to start soon
5. We are currently on a 4 day delivery of inter-system loans but Friday's delivery is coming in later than usual

Bills

Mike made a motion to pay the bills, Deb seconded, motion passed.

Budget

Randy went over budget information. With 34% of the fiscal year elapsed budget expenditures are at 32%.

Old Business

1. Computers from grant are on hand and installation of computer workspace to begin soon

New Business

1. Janet Geiler has been hired as a sub and is being trained. The Board recommended looking for up to 3 additional subs. Karyn is interested in hiring a high school student for after school to work on special projects particularly regarding computer use by patrons
2. Per Capita Review- In regards to alternative taxing sources we are probably not eligible because of our structure and our relationship as an entity of City government although we do qualify for the Per Capita funds. Dorothy will speak to City officials regarding how our levy works and what our powers are as a taxing body.
3. Expired Library cards-Karyn requested direction from the Board regarding handling of accounts where patrons owe money for late fees and lost materials. Before implementation of our new automation system we have been encouraged to clean up our patron list. Upon further discussion it was determined that Karyn would look into the dollar amounts owed to the Library as well as the cost to retain a specialized collection agency that works with libraries.
4. Michael Shirley tendered his resignation from the Board effective immediately due to scheduling conflicts with his other volunteer activities.

Adjourn

Jason made the motion to adjourn, Mike seconded and motion passed. Next meeting October 16.