

## **Tuscola Public Library Board Meeting-June 18, 2013**

**II. Board Members Present:** Dorothy Voyles, Randy Bergeson, Darcey Helmick, Diane Kaufman, Bill Englehardt, Devon Nau, Joan Sutherland, Jason Braaten, Deb Follett, Devin Black, Lori Anderson

### **III. Consent Agenda**

- a. **Minutes**-Darcey made a motion to approve the minutes of the previous meeting, Diane seconded, motion passed
- b. **Bills**-Devon made a motion to pay the bills as presented, Deb seconded, motion carried
- c. **Financial reports**-Randy reviewed the Balance Sheet and Budget numbers. With 8% of the fiscal year elapsed, 9% of the budget has been spent

### **IV. Reports**

- a. **Programs**-22 participants in a youth craft event, 10 participants in a Family Movie Night showing of 'A Monster in Paris', 23 participants in youth bingo, 20 participants in a post office tour, 9 participants in a presentation by Douglas Hart Nature Center, 1 participant in a Teen Movie Night showing of "Warm Bodies", 11 participants in a presentation by Museum of the Grand Prairie
- b. **Summer Read Signups**-97 youth, 18 teens, 50 adults
- c. **Building Issues**-Elevator inspection and certification completely done, security cameras repaired at no charge, A/C unit on north side of building repaired
- d. **Small Public Library Management Institute**-Devin reported that he felt it was very useful, he made some good contacts and found some helpful resources
- e. **Practicum Student**-Natalie is currently working with programs and the newsletter
- f. **Weeding**-Devin spoke to the Board about our weeding practices pointing to the example of the Urbana Free Library and questions raised by a recent weeding of Adult Non-Fiction there
- g. **Statistical Summary**-Devin went over but there are some discrepancies due to our transition to Polaris
- h. **Item Circulation Statistics**-3824 transactions in May

### **V. Old Business**

- a. **Staff Raises**-Schedule for evaluations was discussed with Staff Self-Eval/Goal Setting in August and evaluations in February. Per the Budget, 5% has been allotted for increases.
- b. **Painting**-City has given go-ahead for painting, we will advertise for bids and the City will pay for the painting

### **VI. New Business**

- a. **IPLAR Report**-Devin has prepared and will file with the Illinois State Library. Deb made a motion to approve the report as prepared, Bill seconded, motion carried
- b. **Director 90 Day Review**-Dorothy provided the evaluation that she had done including challenges/issues that she and Devin identified. Six month review will be done in August

### **VII. Adjournment**

Upon completion of the agenda items Darcey made a motion to adjourn, Jason seconded, motion carried. Next meeting will be Tuesday, July 16