

Tuscola Public Library Board Meeting-February 18, 2014

II. Board Members Present: Dorothy Voyles, Randy Bergeson, Darcey Helmick, Joan Sutherland, Kris Clodfelder, Deb Follett, Jason Braaten, Devin Black, Lori Anderson

III. Consent Agenda

- a. Minutes-Jason made a motion to approve the minutes of the previous meeting, Kris seconded, motion passed
- b. Bills-Randy made a motion to pay the bills as presented, Joan seconded, motion carried
- c. Financial reports-Randy reviewed the Balance Sheet and Budget numbers. With 76% of the fiscal year elapsed, 72% of the budget has been spent.

IV. Reports

- a. Programs- 21 for various story times, 3 for knitting, 10 for "Cloudy With a Chance of Meatballs 2" family movie night, 20 for Youth Bingo, 2 for Book Discussion and 29 Head Start activity participants.
- b. Circulation statistics were presented and reviewed, we added 209 new items and 13 new patrons, DVD circulation remains our highest usage
- c. In regards to elevator a licensed mechanic has been located and will be scheduled
- d. Further repairs were necessary for the annex furnace.
- e. We have received our award letter for the per capita grant, \$5600 will be coming in
- f. Devin has developed forms for employee goal setting and evaluations
- g. Devin has taken some training in SimplyReports for generating reports
- h. The Share semi-annual meeting is coming up and Devin plans to attend.
- i. Weeding of paperbacks and Sci-Fi Fantasy has been completed to be followed by Biographies and Classics
- j. Devin announced that Barb Wills will be retiring as soon as we can hire and train a new part time employee
- k. Roof Leak-we have two separate leaks that have shown up as a result of snow melt. They will be checked out when the weather improves
- l. Fire Alarm monitoring was checked out on 2/18

V. Old Business

- a. E-Books and magazines-regarding Zinio, Devin is going to check with other libraries about their usage when he attends the Share meeting. We will continue with MyMediaMall.

VI. New Business

- a. Library Card Policy was presented. Darcey made a motion to accept it as presented, Deb seconded and motion passed
- b. Randy went over the proposed budget for the next fiscal year explaining rationale for changes from previous year. Randy made a motion to accept the budget as proposed, Kris seconded and the motion passed. The budget will be passed on to the City

c.Devin touched on some future possibilities of additional technology as related to Library services

VII. Adjournment-Upon completion of new business Jason made a motion to adjourn, Darcey seconded, motion carried. Next Board Meeting will be March 18th, the third Tuesday per our usual practice.