

Tuscola Public Library Board Meeting-March 18, 2014

II. Board Members Present: Dorothy Voyles, Randy Bergeson, Darcey Helmick, Joan Sutherland, Kris Clodfelder, Deb Follett, Diane Kauffman, Bill Englehardt, Devin Black, Lori Anderson

III. Consent Agenda

- a. Approval of Minutes-Darcey made a motion to approve the minutes of the previous meeting, Kris seconded and the motion carried.
- b. Bills-Deb made a motion to pay the bills as presented, Joan seconded, motion carried
- c. Financial reports-Randy reviewed the Balance Sheet and Budget numbers. With Minutes 83% of the fiscal year elapsed, 79.5% of the budget has been spent

IV. Reports

- a. Programs- 30 for various story times, 0 for knitting, 0 for "Khumba" family movie night, 47 for Youth Bingo, 2 for Book Discussion.
- b. Inspection company for elevator has been located
- c. Employee evaluations have been completed
- d. Further repairs were necessary for the annex furnace, fan motor was replaced
- e. With seven good applicants for the Circulation/Programming job Devin hopes to hire someone in April
- f. Kindles are all running and books are being loaded but it's a slow process
- g. Devin attended the Mattoon PL summer read share and picked up some ideas for programs
- h. Two memorials have been received and will be acknowledged, one for Karen Waldrop and one for Phillip Lewis
- i. Devin provided information about methods for collecting fees and lost books without using a collection agency. Letters could be written and signed by either Tuscola police or Douglas County States Attorney
- j. The Library received two boxes of children's books
- k. Lori is looking to expand the Youth Bingo by holding it at the Community Building and expanding to include East Prairie students

V. Old Business

There was no old business discussed

VI. New Business

- a. Interlibrary Loan Policy—Randy made a motion that was seconded by Bill to adopt the revised policy including the verbiage suggested in D-2(a) regarding fees for shipping loaned books. Motion carried
- b. Non-resident card participation—Motion by Darcey, seconded by Randy, motion carried
- c. Non-resident card fee based on tax data and per capita operating expense provided the card fee of \$66.50. Deb made the motion to set the new card fee, Diane seconded, motion carried.

- d. Dorothy asked about plans for Poetry Night in conjunction with the school libraries. It has been suggested that we hold two separate events, one for younger participants and one for older. Devin will speak to Bryan.

VII. Adjournment

Upon completion of new business Bill made the motion to adjourn, Darcey seconded and the motion carried. Next meeting will be Tuesday, April 15th per our usual practice.