

Tuscola Public Library Board Meeting-September 16, 2014

II. Board Members Present: Dorothy Voyles, Joan Sutherland, Deb Follett, Darcey Helmick, Diane Kauffman, Kris Clodfelder, Bill Englehardt, Jason Braaten, Devin Black, Lori Anderson

III. Consent Agenda

- a. Approval of Minutes-Bill made a motion to approve the minutes of the previous meeting, Darcey seconded and motion carried.
- b. Bills-Dorothy reviewed the month's bills in the amount of \$2406.60 and Deb a motion to approve them as presented, Diane seconded, motion carried
- c. Financial reports-Dorothy reviewed the Balance Sheet and Budget numbers. With 34% of the fiscal year elapsed, 30% of the budget has been spent.
- d. Library deposit was reviewed

IV. Reports

- a. Programs- 27 for various story times, 9 for "Muppets Most Wanted" family movie night. there were 8 participants for the travel club meeting, 34 for various programs and presentations and a total of 840 Programming participants YTD
- b. Patrick Weaver (a TCHS student) is helping out at the Library
- c. Approval has been given for modification of the elevator
- d. Main A/C unit was serviced to add freon
- e. Devin presented at Kiwanis on the state of the Library & Summer Read. Kiwanis members expressed interest in underwriting some non resident Library fees
- f. Devin reviewed the circulation statistics for August as well as YTD
- g. Devin has been participating in SHARE Director chats
- h. Some areas are being moved around to make room for DVDs
- i. Devin will be taking vacation the week of October 6th

V. Old Business

- a. Roof has been replaced but there is still an issue with water infiltration around windows possibly because of gutters. This will be checked out.

VI. New Business

- a. City of Tuscola Personnel Policy was reviewed as it affects Library—new holiday of Columbus Day, new cellphone policy language & updated language regarding funeral leave
- b. City of Tuscola access to drug testing—Library Board has jurisdiction for requiring testing at approximately \$200 per test procedure. This raised a question regarding background checks which Dorothy has asked to be added to a future agenda

VII. Adjournment

Jason made the motion to adjourn, Darcey seconded and the motion carried. Next meeting will be Tuesday, October 21st per our usual practice.