

Tuscola Public Library Board Meeting-June 21, 2016

I. Call to Order-

II. Board Members Present: Deb Follett, Darcey Helmick, Bill Englehardt, Dorothy Voyles, Joan Sutherland, Jason Braaten, Diane Kauffman, Devin Black.

III. Consent Agenda

- a. Approval of Minutes-Jason made a motion to approve the minutes. Diane seconded. Motion carried
- b. Bills-The Board reviewed the month's bills in the amount of \$3864.65 and Deb a motion to approve them as presented. Jason seconded, motion carried
- c. Financial reports-The Board reviewed the Balance Sheet and Budget numbers. With 8% of the fiscal year elapsed, 6% of the budget has been spent.
- d. Library deposit and statistics were reviewed

IV. Reports

- a. Programs-150 for various story times, 21 for Youth Bingo, 9 for Knitting, 294 for movie, 14 for Travel Club, 93 for Youth Crafts and 7 for Book Discussion. YTD 853 program participants
- b. Devin discussed an issue with the elevator which was resolved
- c. Devin reported changes in delivery including route changes and changes to duties of personnel involved in materials distribution and sorting
- e. Devin mentioned rearranging furniture to a more useful configuration
- f. In order to make sure we are printing what patrons are requesting we are using a Printer Hold Queue to determine exactly what is being printed before proceeding

V. Old Business

- a. Devin discussed Summer Read with a total of 154 participants of various ages

VI. New Business

- a. After a successful outdoor movie showing of Zootopia with nearly 300 attendees, we will continue to work with the City for movies on July 15, Kung Fu Panda 3 and August, Inside Out
- b. Devin presented the Board with an Amended Trust agreement regarding the Harriet Jane Bell Trust which has been terminated by Edgar County Bank & Trust and proceeds transferred to the Library. Bill made the motion to approve, Deb seconded, motion carried. In turn Darcey made the motion to accept the transfer of funds from the trust, Diane seconded, motion carried.
- c. Bill moved that the transferred funds from the dissolution of the Trust be transferred to the Tuscola Community Foundation for use in providing scholarships with restrictions according to the intent of the Trust, Diane seconded the motion and the motion carried with one abstention by Jason Braaten due to his membership on the TCF Board.
- d. Devin discussed a request from the Parkview Trailer Court management regarding Library service for residents. Due to the fact that the location is not within City limits a motion was made by Darcey and seconded by Joan to compile a list of donors who would be willing to subsidize Library cards for residents who wish to use our services. Motion carried.
- e. Joan made a motion to go into Executive Session for the purpose of discussing Personnel, Diane seconded and motion carried.
- f. Upon returning from Executive Session Darcey made a motion to raise Devin's salary to \$47,500 in order to comply with new guidelines issued by the US Dept of Labor regarding exemption from overtime consideration. Bill seconded and the motion carried.

VII. Adjournment

Jason made the motion to adjourn, Darcey seconded and the motion carried. Next meeting will be Tuesday, July 19th, per our usual practice.