

Tuscola Public Library Board Meeting-April 21, 2020

I. Call to Order-

- a. Joan called meeting to order at 6:00 pm via Zoom Meeting

II. Board Members Present: Deb Follett, Randy Bergeson, Kyle Ogden, Joan Sutherland, Bill Englehardt, Kate Moody, Diane Kaufman, Jason Braaten and Devin Black

III. Consent Agenda

- a. Approval of Minutes- Minutes from the February 18th meeting were presented. Randy made a motion to accept the minutes, Jason seconded, motion carried.
- b. Bills were presented for approval covering February 24th to April 20th in the amount of \$6823.88.. Randy reviewed them and made a motion to approve, Jason seconded, motion carried.
- c. Financial reports-Through March 31st: with 92% of the fiscal year elapsed 82.55% of the budget has been spent.
- d. Library deposits from March and statistics were reviewed

IV. Reports

- a. Programs Feb 17 thru Mar 11th-72 for various story times, 48 for Dr. Seuss birthday, 3 for crafts, 17 for bingo, 10 for Travel Club, 13for Legos and 21 for movies. 3863 YTD program participants
- b. Devin reported that computer usage YTD was 2567 hours, 53 minutes (from Feb report)
- c. Devin schedule for upcoming CI Living appearances is: May 19th June 30th, August 11th
- d. Interlibrary loan report and Illinois Certification were done in March

V. Old Business

There was no Old Business

VI. New Business

- a. Randy reviewed the FY2021 budget. Randy made the motion to approve the budget as presented, Deb seconded, motion carried
- b. Devin presented the suggested staff raises including the amounts mandated for the new minimum wage and what was included in the budget. Bill made a motion to table action on the raises for now to see how the City was handling raises for their employees, Jason seconded, motion carried
- c. Randy made a motion that we extend our Non Resident participation for another year, Kate seconded, motion carried
- d. Devin discussed calculations for the new Non-Resident fee effective May 1st. The amount was \$78. Randy made a motion to adopt the fee, Deb seconded, motion carried
- e. Devin addressed the Pandemic Response Procedures that he had provided the Board previously
- f. Devin brought more information to the Board regarding Hoopla, a video streaming platform that we can provide to our Library cardholders. We would make a \$1000 deposit which would be debited as patrons use service. Devin found that in a comparable size library the fees were around \$200 per month. He noted that if necessary we could limit the number of uses per patron. After discussion regarding implementation Jason made a motion to proceed, Kate seconded, motion carried
- g. Director's Evaluation will be addressed next month as Dorothy will report on that

- h. Maintenance priorities were discussed in the following areas: steps, drop box, main door, tile in new addition, carpet replacement and tree replacement. These needs and others should be prioritized for completion.

VII. Adjournment

Jason made a motion and Randy seconded, motion passed, meeting adjourned. Next meeting will be Tuesday, May 19th per our usual practice.