

Tuscola Public Library Board Meeting-November 17, 2020

I. Call to Order-

- a. Dorothy called meeting to order at 6 pm

II. Board Members Present: Dorothy Voyles, Deb Follett, Randy Bergeson, Kyle Ogden, Kate Moody, Jason Braaten, Joan Sutherland, Diana Kaufman and Devin Black

III. Consent Agenda

- a. Approval of Minutes- Minutes from the October 20th meeting were presented. Bill made a motion to accept the minutes, Joan seconded, motion carried.
- b. Bills were presented for approval covering October 20th to November 16th in the amount of \$4822.74. Randy reviewed them and made a motion to approve, Kate seconded, motion carried.
- c. Financial reports-Through November 30th 50% of the fiscal year has passed and 42.58% of the budget has been spent
- d. Library deposits from November and statistics were reviewed.

IV. Reports

- a. Devin reported on program activity with 1101 participants to date. There were 36 participants for various virtual story times, 550 for Drive-Boo, 3 for book discussion and 16 for virtual "Cooking With Marla" on Facebook
- b. Children's Fiction is being relabeled
- c. CI Living with Devin was on November 17th, future schedule will be upcoming

V. Old Business

- a. Per Capita grant applications are not available yet, deadline is pushed to March
- b. Randy reported on Chapter 13 Marketing. It was observed that we don't have a marketing plan
- c. Jason reported on Chapter 5 Infrastructure/Maintenance and Chapter 6 Safety, mentioning regular weather drills, using a fire extinguisher. Narcan training. AED machine-Devin will check with Brian Moody as we don't have one
- d. Drive Boo attracted at least 550 participants as far as Devin could tell

VI. New Business

- a. Holiday bonuses were set per recommendation, \$200 to Devin, \$75 to remainder of staff. Motion was made by Kate, seconded by Deb, and passed on a voice vote
- b. A motion was made by Bill and seconded by Joan to return to curbside for all services effective November 20th when Tier 3 mitigations are reinstated

VII. Adjournment

Jason made a motion and Randy seconded, motion passed, meeting adjourned. Next meeting will be Tuesday, December 8th, one week early due to Christmas holidays