

Tuscola Public Library Board Meeting 2/20/24

I. Call to Order

- a. Joan called the meeting to order at 6 pm

II. Board Members Present: Joan Sutherland, Deb Follett, Randy Bergeson, Kyle Ogden, Jason Braaten, Kate Moody, Diane Kaufman, Bill Englehardt and Devin Black

III. Consent Agenda

- a. Approval of Minutes for January 16, 2024-no additions or corrections. Diane made a motion to accept, Kate seconded, motion carried.
- b. Approval of Expenditures-January 16-February 19,202. Randy reviewed the bills in the amount of \$5097.32 and advised that we pay the bills, Randy made a motion to that effect, Bill seconded, motion carried.
- c. Financial Reports-Through January 31, 2024, 75% of the fiscal year had elapsed, 64.27% of the budget had been spent. Randy pointed out that through January 31 our actual revenues had exceeded the budgeted amount by almost \$8000.

IV. Reports

- a. Librarian's Report- 223 program participants 1/17-2/19, 2935 FYTD. Devin told us about the Mother Son Glow Party with 178 participants and the upcoming Daddy Daughter Dance on March 16th for which the Library will provide a craft of Friendship bracelets. Devin also reported on the SHARE consortium votes on participation in Aspen Discovery which requires participation by all of the SHARE libraries. Also, an increase in automation will be effective next year and a motion was passed to allow an increase of up to 5% per year without a vote.
- b. Statistical Summary was reviewed.
- c. YTD Statistics were reviewed.

V. Old Business

- a. Cleaning- the City has hired Kyle Sweeney to clean the City buildings. Devin asked if he would also do the Library, which he agreed to. He will be cleaning on Sundays
- b. Inventory- has been completed, technically one book is missing but it will probably show up
- c. Aspen Discovery-Staff is trained, may go live by the first part of March

VI. New Business

- a. ILLINET Interlibrary Loan Traffic Survey-Annually Devin does this report to show how well deliveries are going and how many reciprocal borrowers we have. This Survey is done to qualify for state funds
- b. Library Certification-we are officially certified

VII. Adjournment- Jason made the motion to adjourn, Kate seconded, motion carried. Our next meeting will be Tuesday, March 19th per our usual practice.