

Tuscola Library Board Meeting 3/19/24

I. Call to Order

Dorothy called the meeting to order at 6 pm.

II. Board members present: Randy Bergeson, Kate Moody, Bill Englehardt, Kyle Ogden, Dorothy Voyles, Devin Black

III. Consent Agenda

- a. Approval of the minutes for February 20, 2024 as presented. Bill made the motion to accept. Kate seconded. Motion carried.
- b. Approval of expenditures 2/20/24 – 3/18/2024: Randy pointed out that under Total Fund Revenue the 104% is attributed to the higher interest rate. Also note that this year the Repairs and Maintenance budget is less than \$2,500. Last year was much higher (\$12,500) because of flooring, painting, etc. Randy made the motion to accept. Kyle seconded. Motion carried.
- c. Financial Reports: Through February 29, 83% of the fiscal year had elapsed, while 70.23% of the budget has been spent.

IV. REPORTS

- a. Librarian's Report: 450 program participants 2/20 -3/18/24, 3384 FYTD. Daddy Daughter Dance was a great success – 289 participants. Devin had to cut off ticket sales. SHARE – there will be an increase for Polaris and e-books. These will be put together for one big fee. Catalogue fees also can go up; no decision yet on vote to keep the fees under 5%.
- b. Statistical Summary was reviewed.
- c. YTD statistics were reviewed.

V. Old Business

- a. Aspen Discovery: Not really a new category; a new interface.

VI. New Business

- a. Summer Read: The theme this year is Read/Renew/Repeat. This is the state-wide theme and the state provides a wealth of material for the program.
- b. FY2024 Budget: Two items of note – 1) Our cleaning person is a city employee, and Devin is not sure if we will pay a percentage of his salary (he does clean other city buildings as part of his job). 2) We recognize the need for repairs and updates. The suggestion was made to compile a list of projects to be completed. Randy made the motion to approve the budget as presented. Bill seconded. Motion carried.
- c. Non-resident Fee Participation: We need to acknowledge that we participate in this program. Bill made a motion to approve. Kate Seconded. Motion carried.

- d. Non-resident Fee Calculation: Last year the fee was \$77.75 for non-residents to obtain a library card. This year Devin suggested \$78, using the formula devised by the Illinois State Library. Kyle made a motion to accept Devin's recommendation. Kate seconded. Motion carried.
- e. Cards for Kids – In the past we have offered children under the age of 18 free library cards. Kate made the motion to continue with this program. Bill seconded. Motion carried.
- f. Staff wages and Director salary effective first pay period after May 1, 2024:
Amy - \$18.63; Keri - \$16.00; Mary Ann - \$16.00; Erin - \$15.00
Director's salary - \$69,332. Kate made the motion to accept the above wages and salary; Randy seconded. Motion carried.
- g. For Discussion: Patron request – Newspaper Archives. Devin presented the estimated cost of subscription: \$779 for Illinois Collection; \$2,337 for US Collection; \$2,921 for world-wide collection.

VII. Adjournment

Kate made the motion to adjourn. Randy seconded. Motion carried. Our next meeting will be Tuesday, April 16 as per our usual practice.